

Course Description

The participants of the Operating System Setup Certificate program develop an understanding of the methods and tools required to set up for daily operations of the business. Team leaders are introduced to Strategic Planning and how to getting the right people in the right roles to meet the long term needs of the organization. The program explores methods of creating a compelling visual score board while setting benchmarks and targets required to achieve the overall business goals.

Program Objectives

- Provide new leaders with information and tools to set up and run the daily operations.
- Introduce Strategic planning; 3 Year, 1 Year and Quarterly Plans to set priorities and keep the business focused.
- Build the skills and knowledge to build a compelling visual score board, setting the operational benchmarks and objectives.

Course Structure

Setting Up the Operating System

Module	Learning Outcomes	Hours
LWB1	Setting Up for daily operations Project boards and utilization	4
LWB2	Introduction to strategic planning Creating focus; Setting up a three-month sprint	4
LWB3	Communications, weekly meetings IDS Rocks sand and gravel; managing the list	4
	Getting the right people on the bus. Strengths based staffing	8
	Computer & data system productivity 5S applied to information systems	4
	Kanban & visual systems	2
	Standardizing execution	2
LWB4	Metrics & visual score cards	2

Total Instructional Hours: 30

Price

\$4600.00 per student.

Instructor Background & Credentials

Michel Handfield, founder of Valueadd Lean is an operations expert who sets the bar across every organization he touches. His ongoing efforts towards the implementation of Lean Manufacturing include but are not limited to: manufacturing, project management, engineering, base business and across the knowledge processes.

Michel has been specializing and delivering Lean Principles since 2008 holding black belts in Six Sigma and Lean. He also completed a Project Management Certificate after graduating for Mechanical Engineering Technology. He has excelled at continuous improvement and implementing Lean across all areas of the business.